



**Complexe Communautaire de
Lorette
Community Complex**

**2005 Annual Report
2nd Edition**

For period April 2005 - April 2006

Prepared for:

CCLCC Annual General Meeting

Presented:

April 24, 2006

Prepared by:

**Scott Dillabough
Graham Eason**

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Mission Statement

The object of the Complez Communautaire de Lorette Community Complex is to: stimulate, organize, promote, and supervise the development of recreational and sports activities for the residents of all ages living within the area known in the Municipality of Taché as the Rink District of Lorette (Inner and Outer).

Message from the President

I would like to start my message with one word **“WOW”**. What a year! I cannot believe how much we have accomplished as a board this term. It took a lot of hard work, cooperation and sacrifice (time and family) to get to where we are today. Our grounds redevelopment is underway, our budget is comprehensive, the arena and curling maintenance is organized in a realistic and timely manner and the occupancy of the facility is up. We have Yoga and Tae Kwon Classes offered in the upstairs hall and I am proud to announce that beginning in the fall, there will be a Pro-Shop in the arena. It will offer a variety of goods and services and will benefit all sports. All of this would not be possible if it wasn't for the dedicated members of our board. Each and every one has put in endless time and energy in order to get to where we are today. All this was done with only 7 people. What an amazing bunch of people.

I would personally like to thank each board member for all their hard work.

- Scott and Graham for keeping me sane and forbidding me to quit when I became frustrated and for their work on the budget, maintenance plans, and strategic planning.
- Eveline for allowing me to vent, helping me to clean and stock the canteen weekly and always making herself available for any work that was required.
- Karolyn for working tirelessly on the Leisure Guide, planning & working endless hours on the Carnival, and for taking a leading role in the development of our drop in center.
- Sharon M. for her dedication to the canteen. I have no idea how she stayed sane.
- Ted, Rick, Rene, Sharon RG, Daniel and Phil, our employees. They never failed to put a smile on my face.
- The RM of Taché and the LUD of Lorette for the increased cooperation and support for our grounds redevelopment.
- The many volunteer coaches, parents, managers, helpers who help provide sporting opportunities for our youth.

Last but not least, I would like to express my appreciation to my family and our board member's families. They too had to sacrifice time as spouses and family, all for the betterment of our community.

I wish all the best to the next president and I hope he or she is able to accomplish their goals.

Message from the Councilor

As councilor for Ward 4 I would like to congratulate the current board of directors of the CCLCC, and its umbrella groups for their ongoing efforts to be fiscally responsible in adhering to an annual budget. These groups have also been doing an excellent job following the CCLCC's five year plan which was created for the grounds, maintenance and upgrades of the community complex. The current board has done a great job working with the RM of Taché budget which has remained stagnate for the past three years. The board continues to remain positive about the limited budget and acknowledges that various interest groups within RM of Taché places an increase in demands on its budget that is characteristic of a growing community. I have been very impressed with the creative means implemented by the board to raise funds and make improvements to the community club. *A job well done!*

I believe the CCLCC is a vital part of our municipality and hope that members of the community continue to be involved with the CCLCC, whether its as member of the board, an umbrella group or as a volunteer. The town of Lorette and neighboring areas are continuing to develop and grow, but increases in growth inevitably have costs. This cost will be an increased demand for activities and sports programs for all members of our community. These challenges will have to be addressed and I hope it will be met with the same enthusiasm demonstrated by our current board of directs and its umbrella groups. If there are questions regarding the RM of Taché council and its role with the CCLCC please contact me at 878-2192 or the Municipal office at 878-3321.

Jeffrey Norman
Councilor RM of Taché
Ward 4

Challenges

- GST penalties from 2000-2004
 - \$9k
- Financial auditing problems from 2000 – 2004
 - No audit for 2002
 - Audits to be completed for 2003-2005 by mid 2006
- Major unforeseen maintenance problems
 - Grade beam repairs (\$5k)
 - Extensive compressor overhauls (\$10k)
- Annual Curling operating deficit
- Canteen
 - Too much effort required by board members to run, stock , and schedule
- Capital responsibility shift
 - RM shifted the responsibility of all non structural repairs back to the CCLCC (\$75k)
- Continued mis-conceptions from club members in regards to canteen and RM responsibilities
- Lack of volunteers to support the club overall

Rates

The rate structure was changed last year to recover actual cost of operations for each of the cost centers (Arena, Curling, Fields, Hall rentals, and CCLCC). In last years budget we had the RM of Taché assuming responsibility for approximately \$75k. This cost is now born by the CCLCC and is reflected in the new rates for 2006-2007. The rates for the arena and the curling have increased by 30%, but are still below the fully burdened rate.

Effective September 2006

- Arena ice rentals – Youth Umbrella \$82 / hr
- Curling ice rentals - All Umbrella \$52 / sheet /game
- Field rentals – All Umbrella \$10

Accomplishments

The 5 year strategic plan is on course to accomplish all the goals set out for the coming years.

This year the CCLCC major milestones were:

1. Operating deficit reduction
2. Started \$75k debt repayment plan
3. Concluded GST Audit
4. Concluded financial audits 2003 - 2005
5. Developed a drop-in center committee
6. Inaugural Leisure Guide
7. New sound system
8. New accounting system implemented fall 2005
9. New lease agreement
10. Phase 1 & 2 Grounds Redevelopment design plans completed
11. Field sign erected
12. Volunteer appreciation night
13. Improved communications amongst most umbrella groups
14. Policies documented library created
15. Secured \$35k / year - 5 year for Grounds Redevelopment
16. Completed & Received CHT grant money (\$25K)
17. Longest Yard Sale
18. Acquired Bubble Gum machine - Approx \$600.00 in profits
19. Made presentations to RM - Budget & Grounds
20. Installed curling eaves trough
21. Flooding Study & Parking lot elevation shots completed
22. Pro Shop Initiative - Fall 2006
23. New CCLCC - Pepsi sign

Strategic Plan

The 5 year strategic plan developed in 2004-2005 has the following goals:

1. Financial Stability
2. Grounds Redevelopment
3. Year Round Usage
4. Capital Ventures
5. Succession Planning
6. Improved Communication

2006 Goals




The major plans for 2006 are:

1. Grounds redevelopment –
 - Phase 1 & 2
2. Drop-in Center development
 - Secure space
 - Open part time
 - Secure long term funding
3. Parking lot upgrades
 - Address drainage issues
 - Proper grading and aggregate
4. Zero operating deficit
 - Each cost center balanced
5. Volunteer Incentive program
 - a. Provide the opportunity for umbrella groups to raise money through capital work initiatives by the CCLCC. The groups perform the work that we would otherwise contract out. The CCLCC provides an honorarium for worked performed.



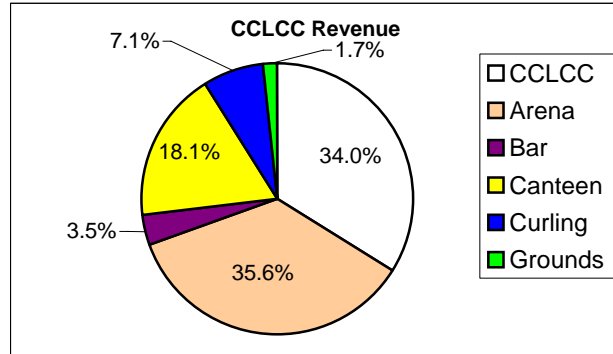
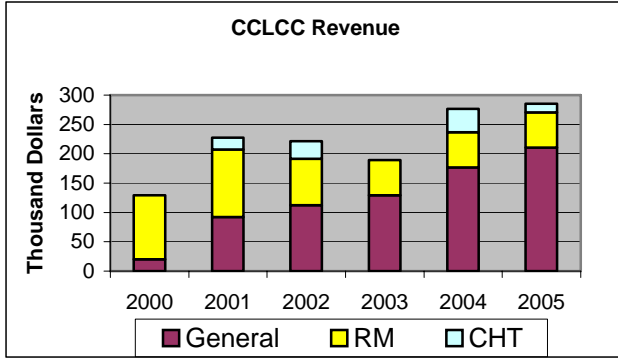
2005 Annual Report

Goal	Measure	Target	Due Date	Status	
Financial Stability	Debt = 0	\$0	2014	On track	
	Deficit = 0	\$0	2006	On track	
	Advertising signs Revenue	20% of Operating costs / year	Ongoing	May be on target	
	Liquor revenue	\$1000 / year	2005	On track	
	Break-out tickets revenue	\$200 / year	2005	On track	
	Reduce electrical consumption	25% of 2003 bill for both consumption and demand	2008	On track	
	Benchmark against other facilities	Be in top quarter for cost of ops	2006	May be on target	
	Carnival revenue	\$10k / year	2005	Missing target	
	Increase partnerships ventures	2 / year	2006	Missing target	
	Revenue from Manitoba Lotteries Bingo	\$6000	2005	Missing target	
	Canteen revenue	\$12000	2005	May be on target	
Grounds Redevelopment	Implementation plan in place	December 2004	2005	On track	
	Budget for grounds	\$20 k / year	2005	On track	
	Develop grounds	10% per year	2014	May be on target	
	Apply for grant money	\$25K / year	Annual	On track	
Year Round Use	# of summer programs	1 new program / year	1 new program / year	Ongoing	Missing target
		Recreation Director		2008	May be on target
		Drop in Center		2006	May be on target
		Annual Regional Games (summer or winter)		2005	On track
Capital Ventures	# of capital initiatives completed	Replace PA System	2 /year	2006	On track
		New washrooms in place		2006	May be on target
		Replace furnaces		2004	On track
		Pave parking lot		2008	Missing target
Succession Planning	# of vacant paid positions	0	2005	May be on target	
	# of director positions vacant	0	2005	Missing target	
Improve Communication	Increased involvement	Website	TBD	Ongoing	May be on target
		Annual Report		March 2005	On track
		Leisure Guide		August 2005	On track
		MTS phone book		December 2004	On track
		South Eastman health book		December 2004	On track
		Lorette Communiqué		Monthly	May be on target

 = On track
  = May be on target
  = Missing target

2005 Finances

Revenue



The general revenue for 2005 (Dec 2005) was up approximately 18% over the previous year. This can be attributed to near maximum ice rental, and increased rates.

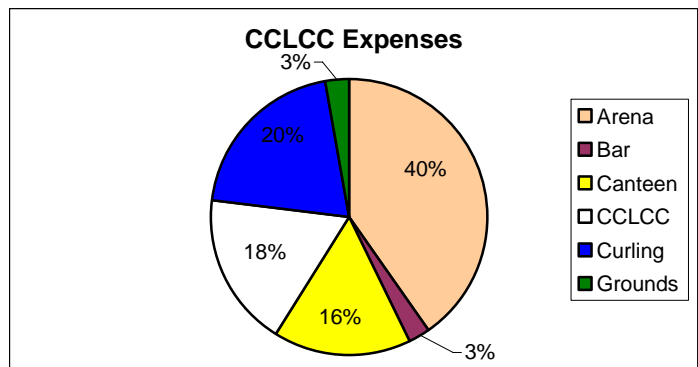
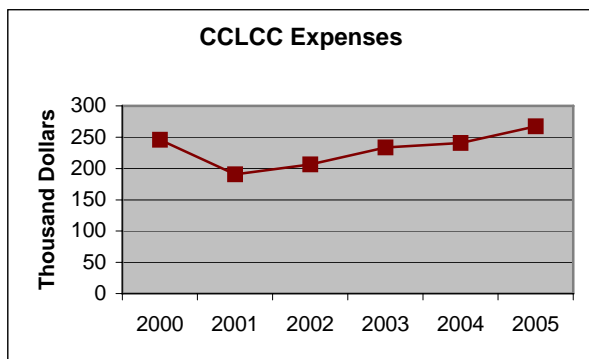
RM Contributions

The RM continues to fund the CCLCC to \$60,000.

Grant Income

We received \$15k from an outstanding CHT grant applied for in 2004. The remaining \$11k was paid in Feb 2006

Expenses



Increase In Expenses

Expenses increased approximately 11% over last year primarily due to major repairs to the compressors.

History

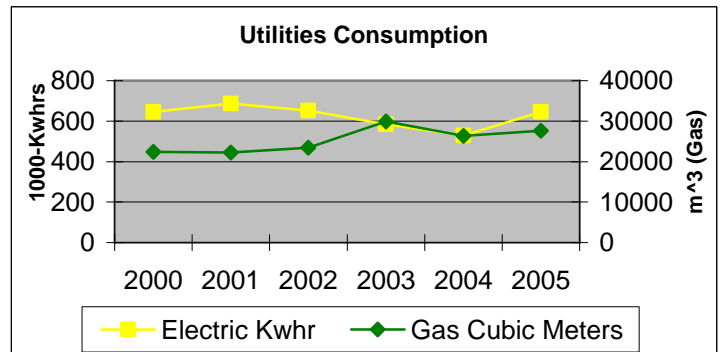
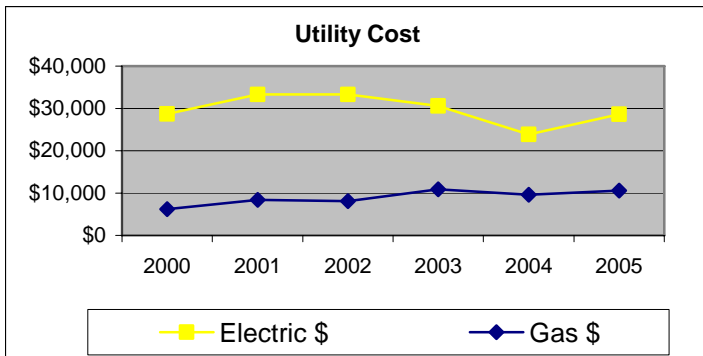
- 2000 – Running and paying for temporary trailers
- 2001 – Temporary trailers for the third year
- 2002 – Change room / canteen / hall renovations begun
- 2003 – Sump pump system was upgraded and arena painted
- 2004 – nothing major
- 2005 - Compressor rebuilds & grade beam failure

Operational Balance

Operational Revenues*	\$265,024.24
Operational Expenses	\$267,444.03
Net Operations	-\$2,419.79

* excludes CHT, / CDEM, and Pepsi grants (\$20,406)

Utilities



Electricity

The increase in consumption this year is due to staying open 2 extra months in the spring. The net gain for staying open 2 months was more than \$2000

Natural Gas

Natural gas overall increases are primarily due to switching the heating to gas from electric. The consumption is also up due to the loss of the hot water heat recovery system for flooding water. Currently 180 gallons of hot water is heated by natural gas for each arena ice flood. This equates to approximately \$600 a month in increase.

2005 Maintenance

Maintenance expenditures totaling more than \$21K for 2005 included:

1. Compressor rebuilds & brine line repair.
2. Thermo tank system replaced
3. Sump pump discharge line repair
4. Curling condenser fan rebuilt

2005 Capital

Major capital expenditures of \$22k for 2005 were

1. Consolidate gas metering
2. Install curling eaves troughs
3. Arena sound system
4. Grade Beam / floor repair

Carnival

The carnival was successful again. Thank-you to all the volunteers who gave their time!

Lorette Girl Guides - Kid's Bingo
Lorette 1st Scouts - Outdoor Activities
Andrea Roy of Jay's Video - Kid's Movie Night
Marcia and Armand Poirier and family of Great 4 Storage - Silent Auction
Blair Mahaffy and Glenn Antonio with their band Plain Salt - Open Mic Night
Laura Rawluk - volunteer all weekend
Susan Copp - volunteer all weekend
Darrell Knelsen - volunteer all weekend
Jessica Belhumeur - volunteer all weekend
Tracy Sobkowich - volunteer all weekend
Lorette Optimist Club - Kid's Carnival Games and Pancake breakfast
Rick Leclair - arm wrestling
Jeanine Rondeau - cribbage tournament
Melaine Rondeau - opening ceremonies
Lionel Boulet - poker derby
Paul Gervais - poker derby
Scott and Anna Dillabough - volunteers all weekend
Graham and Colleen Eason - volunteers all weekend
Karolyn Bradley and Friend - volunteers all weekend
Mindy Brown - volunteer
Eveline Foisy - planning committee
Jaime Oliviero - storytelling
Sharon Manaigre - planning committee

Volunteers and new ideas are needed for next year's Carnival. Please contact the CCLCC board to help out!

Arena

Lorette Minor Hockey and Eastman Ringette both held successful provincial champion tournaments.

Hockey's Atom A team won the Provincials tournament that was hosted here. The tournament was a big success, raising over \$4,000.00.

Lorette Royals Ringette doubled their membership from last year
Ringettes Novice team won Bronze in the Winnipeg Ringette League
4 Lorette Royals Tweens took bronze at the Manitoba Western Canada Ringette Championship

Lorette, along with Landmark & Iles de Chenes held a very successful Eastman Provincials tournament.

Lorette Figure Skating -

The skating program was a huge success.

Lorette skaters participated in the

- Manitoba Provincial games
- Manitoba Starskate
- Eastman Regional's
- Eastman Fun skate

Lorette were the Provincial champs in the Starskate and had 5 skaters who won trophies in the Eastman Regional's for most points.

The annual Ice Show in Lorette was again a huge success.

Thanks again to all the volunteers who helped out this year!

Curling

Ladies: 12 teams this year, 11 in the Ladies bonspiel

Mixed: 16 teams this year, 12 in the Mixed bonspiel.

Junior: 28 curlers this year, ages 8 to 15.

Junior bonspiel was a great success.

Cassandra Mourant won GOLD at the Manitoba Winter games.

Two school teams played in the Eastman Play down.

16 teams participated in the Junior bonspiel.

Canteen

Canteen operations continue to be a challenge. Too much effort is required by board members to schedule, stock and clean. Recommendations have been made by the canteen committee to hire a Canteen manager and to eliminate volunteering. The CCLCC will seriously consider this approach for the 2006-2007 season.

Soccer

Soccer had a challenging year in 2005. Rain made for poor field conditions and cancelled a lot of games & practices.

Despite the conditions, the 13 yr old girls made it to the championship game but came home with the consolation prize. Great effort girls!

The mini program was very successful last year. The season was highlighted with weekend clinics, a year end tournament, and soccer in September.

Grounds Redevelopment

The planning stage is near completion. The long term funding is in place. This summer should see the commencing of phase 1 & 2 of the project. These phases include the outdoor washrooms and the grading of the fields.

Volunteers and Community Work groups will be utilized to the outmost.

Work completed to date: \$10K

1. Signage up in field
2. Architect Grading plan completed
3. Parking lot grading plan completed
4. Washroom designs completed
5. Vestibule design completed
6. Water park draft design completed
7. Tender phase ongoing

Family Membership fee

A number of problems have been ironed out from the initial implementation. A database and interface have been developed. It is our hope that cards will be available for the September registration.

Participation Levels

The following table lists the participation level in the youth groups that operate out of the CCLCC facility.

Sport	Total
Soccer (Regulation)	165
Soccer (Mini/Micro)	130
Hockey (LMH)	129
Hockey (Midget)	21
Skating	75
Ringette	54
Curling (Junior)	28
Totals	602

Engineering Studies

The following engineering studies / designs have been performed this year

1. Water Infiltration study – determine the cause and remedy of the continued basement flooding problems.
2. Field grading plan
3. Parking lot grading plan
4. Field washroom design

Training

1. First–Aid Course - Arena staff
2. Arena Operators training 1 staff member
3. Energy Efficiency workshop



2005/06 Executive

President
Lynne Knelsen



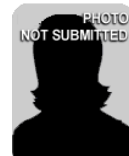
Vice President
Scott Dillabough



Secretary
Eveline Foisy



Treasurer
Nicole Demarcke



Director
Sharon Manaignre



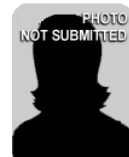
Director
Graham Eason



Director
Karolyn Bradley



Director
April 2004- November
2005
John Bitchok



Employees

Facility Manager
Ted Viskup



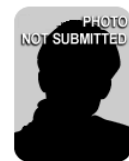
Seasonal Employee
Rick Grossman



Seasonal Employee
Rene Dorge



Seasonal Employee
Daniel Dorge



Sharon Rowsell Gardiner
Bookkeeper



Phillip Dorge
Seasonal Employee



Reference material

2004 / 2005 budget

Road Engineering water infiltration study

Beache-Rocke Engineering - washroom design

Scatliff-Murray architecture - grading plan